

Hipsburn Primary School, Lesbury, ALNWICK, Northumberland. NE66 3PX

Tel: 01665 830210

Email: <u>admin@hipsburn.northumberland.sch.uk</u>
Web: <u>www.hipsburn.northumberland.sch.uk</u>

Headteacher Mr Kevin Moloney

13.11.17

## Hipsburn Guidance for Severe Weather

Dear Parents and Carers,

We are approaching the time of year when we find ourselves expecting harsh weather conditions.

If, having explored all the options I decide that I am unable to open the school; I will contact the County Council and a notice will be put on their website and local Radio Stations will also be informed. We will do our best to ensure this information has been received by the Council and the Radio Stations by 8.00am each morning.

Unfortunately, we will not be able to contact all parents individually so I am asking you to check the following for notification of any closures.

1. Listen to Local Radio Station:

## BBC Radio Newcastle 95.4fm

- 2. Go to the Northumberland County Council website: <a href="www.northumberland.gov.uk">www.northumberland.gov.uk</a>. The County Council will continuously update news on the front page as well as posting updates on Facebook and Twitter.
- 3. Go to the school website www.hipsburn.northumberland.sch.uk

We will do everything we can to avoid school closure but I may have no option but to close the school if there is not enough staff able to get here to ensure the safety of the children.

Yours sincerely,

Mr Kevin Moloney

Head Teacher

