



Hipsburn Primary School, Lesbury, ALNWICK, Northumberland. NE66 3PX

Tel: 01665 830210

Email: [admin@hipsburn.northumberland.sch.uk](mailto:admin@hipsburn.northumberland.sch.uk)

Web: [www.hipsburn.northumberland.sch.uk](http://www.hipsburn.northumberland.sch.uk)

Headteacher Mr Kevin Moloney

September 2022

## Temporary Kitchen Closure

Dear Parents /Carers,

Due to circumstances beyond our control, the school kitchen will be closed from **Wednesday 21st September up to and including Friday 7th October**. There will be no hot dinners during this time.

### Pupils in preschool and years 3 and above

We have given this a great deal of thought and unfortunately, due to staffing constraints, we are unable to offer school packed lunches to all pupils. Please provide a packed lunch every day for your child during this period, including on any beach/outdoor days.

### Pupils in reception, years 1 and 2

If required, we are able to offer a school packed lunch to pupils in Alnwick and Bamburgh classes as they are entitled to Universal Free School Meals. The packed lunch will generally consist of sandwich, a piece of fruit and a muffin/biscuit/yoghurt for pudding. Please let us know if you would like your child to have a school packed lunch during this period, or if you prefer to provide your own, by completing the google form (link below) by this **Friday, 16th September**. Your child will be asked each morning what sandwich filling they would like (cheese, ham or tuna).

<https://forms.gle/28zoTGMDRfHArXM6>

We anticipate that the kitchen will be back to normal, offering hot dinners, from **Monday, 10th October**, but we will of course let you know if that changes.

Thank you for your patience and understanding in this matter.

Regards,

Kevin Moloney  
Head Teacher

