



Hipsburn Primary School, Lesbury, ALNWICK, Northumberland. NE66 3PX

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Headteacher Mr Kevin Moloney

PARENT GOVERNOR VACANCIES

HIPSBURN PRIMARY SCHOOL

Do you have

- An interest in all our children's futures
- Time, energy and enthusiasm
- A desire to make a difference
- Readiness to accept responsibility
- An ability to work as a team
- The willingness to ask questions, listen and learn?

Then you could have what it takes to join one of the largest volunteer groups in the country by becoming a school governor at Hipsburn Primary.

We have 2 vacancies for Parent governors on the governing body and we need parents or carers of pupils registered at the school to make a difference in our school community by volunteering for this role. Being a Governor is a rewarding and effective way of making a voluntary contribution to your community and to the lives of local young people. Parent governors need to have a child at school and a commitment to the whole school's success and are representatives from the parent community, not spokespersons. As a Parent governor, you will normally hold office for a period of four years, even if your child leaves the school during this time.

What are Governors?

Governing Bodies are strategic leaders in school and together with the Headteacher they set the aims and objectives of the school in line with national guidelines and monitor progress.

Governors oversee the school's budget, resources and performance but are not involved in day to day operational decisions, activities, teaching or fundraising. There is a governor of code of conduct that all members must adhere to; a copy can be seen on the Governor noticeboard in the corridor outside the school office.

Workloads fluctuate but you can reasonably be expected to dedicate 8 hours per term to your role. Full governing body meetings and sub-committee meetings, which you will also



be a member of, are held every term and comprise parents, teachers, co-opted individuals, and community and local authority appointed representatives and usually start in school at 4pm. You will also be required to read briefing papers and minutes ahead of meetings, allow time to complete actions assigned to you, take a 'lead' responsibility and undertake monitoring and evaluation visits within school hours. Your employer may allow you paid or unpaid leave to fulfill your duties.

No previous experience of governance or education is necessary but some training, provided by Northumberland County Council, is mandatory. A DBS clearance check will be conducted if you are appointed.

Interested?

- Please also look at the attached document on what the role of parent governor is (and isn't.)
- If you would like to have an informal, confidential discussion before deciding our Chair of Governors Allison Wort would be happy to speak with you – allison.wort@school360.co.uk
- Take a look at these links to understand more <https://www.nga.org.uk/Governance-Recruitment/Be-a-school-governor-or-trustee.aspx> and <http://northumberlandeducation.co.uk/governors/>

If you decide you'd like to be considered for one of these vacancies please complete and return the Nomination Form and Personal Statement in a sealed envelope labelled 'Parent Governor Nomination' to the school office **by 3.15pm on Wednesday 19th April 2023**

Nominees will be given notice of receipt of their nomination on **Friday 21st April**. If more than two candidates are nominated, there will be an election and I will notify all parents/carers of the election date and issue the personal statements provided by the candidates.

Paper copies of this letter and attachments are available from the office on request.

Yours sincerely,

Mr K Moloney

Headteacher/Returning Officer

